

APIC Chicago Willingness to Serve on Chapter Committee Form

Your chapter Board of Directors wants your input into the operations of the chapter. We are seeking volunteers to join the committees listed below. A brief description of the committee duties is included. Please place an "X" next to the committee you are interested in volunteering your time and talents to and return the form to the Chapter Recording Secretary, Marge Gribogiannis at: 847-723-2332 (fax) or by email at: Marge.Gribogiannis@advocatehealth.com

The Board member who chairs the committee of your choice will contact you.

_____ Bylaws Committee (reviews bylaws annually and submits recommendations for changes to the Board of Directors)

_____ Finance Committee (recommend policies regarding finances; prepare the annual budget & financial report)

_____ Membership Committee (recruit new members)

_____ Program/Education Committee (solicit sites for programs; help select program content & presenters for the annual business meeting and four (4) educational meetings per year)

_____ Welcoming/Mentoring Committee (calls new infection control practitioners, offers networking advice; offers to mentor and supply "hands on" advice and guidance to new infection control practitioners)

_____ Strategic Planning Committee (works with the President, etc. to develop the chapter strategic goals in alignment with those of National APIC)

_____ Web Site Committee (works on information & educational items to be posted to the newly developed chapter web site)

_____ Policy & Procedure Committee (works on formatting Board approved practices/decisions into a policy/procedure manual as guidance documents)

Name _____

Institution _____

Phone _____

E-mail address _____