

APIC Chicago

Subject: Conference Tuition Scholarship Award

Effective Date: June 2002

Approved by: The Chicago Metro APIC Board

Revision Date: May 2005

Purpose: To provide the Early Bird Registration fee for up to two of its current members to attend the annual APIC Educational Conference and International Meeting.

Procedure:

1. Applicants must submit documentation that he/she presented a poster or an oral paper at APIC's Annual Educational Conference and International Meeting, January 1 through November 1 in the year of application or presented a Report from the Field at an APIC Chicago Educational Meeting.
2. Applicants must have paid their dues for membership to APIC Chicago for the year of application and the year of the award.
3. Applicants may not be a member of the APIC Chicago Board.
4. Condition of Acceptance of Award:
 - If the scholarship recipient presented at the APIC National Meeting, he/she will display his/her poster or presentation at the APIC Chicago Annual Education Conference.
 - The scholarship must be used for the following year's conference only.

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5. Deadline:
 - Applications must be received no later than November 1 of the calendar year prior to the next APIC Annual Educational Conference and International Meeting.
 - Applications will be submitted to current President or designee.
 - The current President will confirm receipt of the application.

6. Method of Selecting Winners:
 - Winners will be selected by a random drawing from the pool of applicants at the APIC Chicago Annual Business Meeting.
 - Winners will be notified by mail if they are not present at the APIC Chicago Annual Business Meeting.
 - Winners will also be announced to the membership in the first APIC Chicago newsletter published after the APIC Chicago Annual Business Meeting.
 - Winners will receive a check payable to APIC's Annual Educational Conference and International Meeting.

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APPLICATION FOR TUITION SCHOLARSHIP AWARD TO ATTEND APIC'S ANNUAL EDUCATIONAL CONFERENCE AND INTERNATIONAL MEETING

Date: _____

Name (last, first, please print): _____

Healthcare Facility: _____

Job Title: _____

Title of poster, presentation, or Report from the Field: _____

Authors: _____

Please attach abstract and acceptance letter from APIC *or outline of the Report from the Field.*

Submit application form to current Chicago APIC President.